

Early Childhood Education California Formative Teaching Performance Assessment (ECE CalFTP A)

Sample Parent/Guardian/Family Consent Form

[Candidate's full name] is a candidate for an ECE California Teacher level permit, and for this reason is completing the ECE California Formative Teaching Performance Assessment (ECE CalFTP A) administered by the Evaluation Systems group of Pearson (Evaluation Systems) on behalf of the California Commission on Teacher Credentialing (CTC).

The ECE CalFTP A comprises three instructional cycles, one of which requires that the candidate video-record instructional activities in the classroom. All information collected in preparation for these activities, the video recording, and any written analyses will be strictly confidential. Only Evaluation Systems assessors and staff supporting assessment development processes, CTC staff providing program oversight, educators associated with the candidate's preparation program (e.g., faculty and support providers), and authorized entities will have access to the information for scoring and training, analyzing the feasibility of the assessment and work product results, and conducting validity studies. Segments of responses may be used as support materials for programs and candidates as they prepare for the assessment.

If you have questions about the candidate's activities related to completing the ECE CalFTP A, please contact the candidate at: [candidate's contact information, such as name, title, phone number and email address].

If you have any questions about the ECE CalFTP A, please visit the ECE CalFTP A website at www.ctcexams.nesinc.com for more information. Contact information is available on the Contact Us page of the ECE CalFTP A website.

Candidate Statement

I am completing the ECE CalFTP A, which requires me to demonstrate my skills in the instructional practice of planning, teaching and assessing, reflecting, and applying. As part of this process, I will be teaching in your child's classroom and video-recording a lesson. Your child's participation is voluntary. The sole purpose of the video recording is for me to produce work products that demonstrate my skills in instructional practice. My work in the classroom will not interfere with, or detract from, classroom instruction.

Common Questions

What does child participation involve?

To complete the ECE CalFTP A, the candidate is asked to gather contextual information about children, use child information to plan instruction, teach and video-record a lesson, and reflect on practice. With your permission, your child may appear in the video recording as evidence of the candidate's instructional skills, but your child will not be identified in these materials. If you

choose to not give your permission, your child will still participate in the classroom instruction as usual. Your child will just be seated out of camera range, but not in a way that disrupts learning.

Information about your child will remain private. The candidate is required to protect the identity of people featured in the submission by removing any identifiable information, including the full names of the participating district, school, institution, faculty, staff, and children.

The school or district will not have access to any candidate-produced work products, including the video recording, child work samples, analyses, and commentary.

Are there any risks or benefits to participating?

There are no risks or direct benefits from your child's participation.

What will happen to the video recording?

The video recording will be used for the purpose of evaluating the candidate's skills in completion of the ECE CalFTPAs and may be used as examples for assessor and faculty training. They will not be used to evaluate the district, school, teacher of record, other educators or aides in the classroom, or any of the children in the class. The recording will not appear in any public settings or on the Internet.

The uploaded video recording will be maintained in a secure environment. The candidate will maintain the video recording in a secure manner with restricted access.

Video recording will be accessible only to educators associated with the candidate's preparation program (e.g., faculty and support providers); California educators approved and trained by the ECE CalFTPAs program as assessors to score the work products; ECE CalFTPAs program staff for assessor and faculty training, revising the assessment, and/or as exemplars to assist programs and candidates; and CTC staff who may use the recording for quality control purposes in the assessment development process.

The school or district will not have access to the video recording.

Do children have to participate?

Participation is voluntary. If you are willing to have your child participate, the candidate will move forward with the process described above. If you decline to have your child participate, your child will be seated out of camera range but will still be able to fully participate in classroom activities. You can decide to withdraw your child at any time, and there is no penalty for not participating.

What if I have questions during the candidate's activities?

If you have any questions about your child's participation or about the ECE CalFTPAs, please visit the ECE CalFTPAs website at www.ctcexams.nesinc.com for more information. Contact information is available on the Contact Us page of the website.

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Sample Parent/Guardian/Family Consent Form

Name of Child: _____

Name of Parent/Guardian/Family Member: _____

Name of School and/or District: _____

I have received and read the description about the California Formative Teaching Performance Assessment (ECE CalFTPAs), and I voluntarily agree to the following:

- I **DO** agree for the above-named child to participate in the ECE CalFTPAs. I understand that this assessment is intended to evaluate the teacher candidate and will not be used to evaluate the performance of the district, school, teacher of record, other educators or aides in the classroom, or children. The video recording will not be shared with anyone from the school or district. The video recording may be accessible only by educators associated with the candidate's preparation program (e.g., faculty and support providers); assessors who will be trained to score these assessments under secure information management conditions; and ECE CalFTPAs staff for assessor and faculty training, revising the assessment, and as exemplars to assist programs and candidates. California Commission on Teacher Credentialing (CTC) staff may review the video recording for quality control purposes or related matters as part of the assessment development process.

- I **DO NOT** agree for the above-named child to participate in the ECE CalFTPAs.

Signature of Parent/Guardian/Family Member: _____

Date: _____

Name of Teacher Candidate: _____

Name of Teacher Candidate's Preparation Program: _____